



**Southern Village Homeowners Association
Manager's Report
December 19, 2012**

Financials

November financials are complete & posted on the community website.

Work Orders

Since November 30th we opened 2 work orders & closed 2 work orders.

Landscaping

Ruppert Landscape & US Lawns completed blowing & removing leaves. Also, a large tree will be removed from Arlen Park in late December. Finally, we are getting bids for 2013-15 SVHOA (common area) landscaping.

Townhomes

There are no issues to report.

Reserve Study

Bruce Raymond will complete his inspection of the community this month & will provide a preliminary report for the Board by the end of December.

Holidays

The Berkeley office will be closed from Thursday, December 20th to Wednesday, January 2nd. Our office hours beginning in 2013 are 10:30am to 2:30pm, Monday through Friday. In case of emergency call (919) 357-8091.