



August 16, 2019

Dear Highgrove Townhomes Owner:

It is that time of the year again to have the sprinkler systems inspected for the SVHOA Highgrove Townhomes (48 units).

FLSA (which is the same company as last year) will be conducting the annual inspection of the fire sprinkler system on **Monday, September 16 from 10:30am until 4:30pm**. This includes a visual inspection inside each home.

Below is the schedule they intend to follow:

101-123 Westside	10:30am-12 noon
101-123 Nolen (even side)	12noon-1:30pm
101-123 Nolen (odd side)	1:30pm-3:00pm
100-122 Glade	3:00pm-4:30pm

The FLSA representatives will be wearing blue uniforms and will be badged. FLSA is required by code to enter and inspect each townhome. They will need access to all units to inspect. Please plan to be available during this very important inspection. If FLSA does not have access to your unit during this inspection, you will be responsible for the cost to have them return. Also, please be aware that the horns will sound during this inspection.

Thanks for your cooperation. If you have any questions, please contact Berkeley Property Management at officemanager@berkeleychapelhill.com or by calling (919) 448-5150 (call or text).

Sincerely,

Michelle Johnson
Office Manager
Berkeley Property Management